

IMPORTANT INFORMATION FOR PARENTS/GUARDIANS

Medication in Washington D.C.

YOU NEED TO COMPLETE A **MEDICATION FORM** should your child need or want medication while on the **Washington D.C. trip**. Poland Schools Board Policy is on the reverse for your reference.

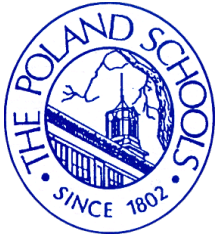
- **ALL MEDICATION, prescription and over-the counter** must have an accompanying medication form **signed by a parent AND licensed provider**. Please use **ONE** form per each medication. These forms are available on the school website under the “**8th Grade DC Trip**” tab, as well as the school clinic. Hand-written notes will not be accepted.
- **All MEDICATION** (prescription and over-the-counter) must be in the original container and should be delivered by an adult (with the appropriate form) to the school office no later than

Monday, May 2, 2022. Forms may also be sent electronically to our

confidential clinic fax line: **330-757-2095**. All medication will be carried and administered by the school nurse or trained school personnel. We will not accept medications after this date unless previous arrangements have been made. Ziploc baggies of medication will not be accepted.

- **YOU DO NOT NEED TO HAVE NEW MEDICATION FORMS SIGNED FOR THIS TRIP IF THEY ARE ALREADY ON FILE IN THE SCHOOL CLINIC FOR THE 2021-2022 SCHOOL YEAR.**
- Stock bottles of generic over-the-counter tablets of Ibuprofen (Advil) 200 mg, Acetaminophen (Tylenol) 325mg-regular strength, and TUMS will be available to students and given on an “as needed basis”, **(1)** ONLY if the student requests it, and **(2)** only if the appropriate medication forms are on file under their name. If your child were to need a different form of the medication (name-brand, liquid, gel-cap, etc.), the parent must provide the medication.
- Only emergency medication (Epi-Pen and inhalers) may be carried by the students. Appropriate forms need to be completed if not already on file in the school office. If your student has these medications prescribed but is not authorized to self-carry, they will be carried by a chaperone to have on-hand at all times.
- Parents may come to school on or after **May 23rd** during school hours to retrieve medicine. Any medication not picked up by the last day of school will be safely discarded.

Please direct questions to our nurse, Mrs. Lefoer by calling
330-757-7018, prompt #6.



**Poland Seminary
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Medication Administration Guidelines

These are the guidelines for medication administration in the Poland schools as reflective of
Board Policy 5330 & Ohio Revised Code 3313.

- **ALL MEDICATION** must be delivered to the school by a parent/guardian in the **original container** labelled with the student's name. Medications that are not in the original container **WILL NOT BE ACCEPTED.**
- **ALL MEDICATION, BOTH prescription and over-the-counter** must be accompanied by a medication form that has been signed by **BOTH Licensed Health Care Provider** (Doctor-MD/DO, dentist, orthodontist CNP, or PA), **AND** the **parent/guardian.**

Forms are available on the school website or in the school clinic.

Only ONE medication can be listed per form.

Medication forms are VALID ONLY for the current school year.

- Students are **not permitted to carry ANY** medications in school, unless it is an Epinephrine auto-injector or rescue inhaler (a signed medication form must be on file in the school clinic).

ANY QUESTIONS OR CONCERNS PLEASE CALL:

Holly Lefoer: PSJSHS (330)757-7018, ext 37334
Kristen Ohr: McKinley Elementary/PMS (330)757-7014 ext 37613